In attendance: Ned Panfile, Brianne Tuthill, Diane Ackerman, Stephanie Fourie, Tim McChesney, Kevin Lanahan & Bruce DiBisceglie (dept chair). Colleen O’Mahoney (senior student representative) & Steve Andrew (Council representative). Guest: Melissa Payne. Meeting held via Nextel conference call.

1. **Communications**
	1. The April 15, 2021, Mendham Borough Recreation Committee (MBRC) meeting minutes were approved. Minutes will be posted to the Mendham Borough website.
	2. Communications:
		1. Municipal Alliance, Tamara D’Alessio. Updates/follow-up on Municipal Alliance Grant.
	3. Meetings:
		1. On April 16th Bruce met with the Day Camp Directors (Kristel Gallagher-Camp Director, Kyle Wiggins-Medical Director, Ryan Patton-Assistant Camp Director, Connor Ko-Safety/Health Director & Nikki Santomo-Art Director)
			1. Training Videos were completed May 1.
			2. PPEs will be purchased by Kyle directly through Carolynn Budd/DPW
			3. Online registration system successful. 387 registered camper/weeks received to date.
			4. Discussion about vaccinations and the effect on Camp.
		2. On April 26th Steve, Joyce & Bruce met with the Council Recreation Committee.
			1. Tennis Courts open and online sign up has been successful.
			2. Steve is managing Memorial Day event (with John Andrews)
			3. A parade theme is still needed. Ideas should be sent to Bruce.
			4. Rumor about municipal pool discussed. No plans, no costs, no location…
		3. On May 7th Bruce met with the Day Camp Directors (Kristel Gallagher-Camp Director, Kyle Wiggins-Medical Director, Ryan Patton-Assistant Camp Director, Connor Ko-Safety/Health Director & Nikki Santomo-Art Director)
			1. 703 registered camper/weeks received to date. On pace with pre-covid numbers.
			2. CDC recognizes “cohorts”. 3’ of distancing, must not co-mingle.
			3. Bruce stressed that ALL camper family questions about covid be directed to him only to avoid multiple messaging. Counselors MUST NOT discuss with parents as counselors may not be up-to-the-minute, but they do represent the Borough as employees.
			4. Bruce has requested clarification from Sue Giordano about problems with the Day Camp Procurement Card. Currently, it is not working, and camp expenses cannot be paid for (except on Director’s personal credit cards, to be reimbursed at later date)
		4. On May 14th Steve, Joyce & Bruce met with the Council Recreation Committee.
			1. Day Camp: Vaccination cards can be requested, but not mandatory.
			2. Parade Theme: “Celebrate Volunteerism”
2. **Book Stand Station in Borough Park**
	1. Melissa Payne from the Mendham Diversity Committee was a guest and fielded questions from the MBRC about erecting a library book stand box in Borough Park.
	2. Location would be near the gazebo or tennis courts.
	3. Is this part of the existing book station network? Melissa: not yet, but open to possibility.
	4. Locked? Melissa: no, open to the public. Leave a book, take a book.
	5. Who will build and maintain? Melissa: to be determined (suggestion: use composite, not wood)
	6. Recommended contacting Borough Police Dept for donations
	7. Bruce said Mendham Diversity Committee must coordinate all steps with DPW.
3. **Day Camp**
	1. Training at Carriage House and video
		1. June 6. 9:00am for new employees
		2. Same day, 11:00am for the returning staff.
	2. 860 camper/weeks registered to date. Net receipts $66,320 (compared to $71,000 in 2019)
	3. Bruce is processing employee/counselor Working Papers and W4s with Jeanne Pugsley.
4. **Borough Park Update**
	1. A bathroom lock system is being explored for the Botti Pavilion.
	2. Tennis Courts
		1. A recommendation was made by a resident to reduce the booking blocks from two hours to one hour.
			1. MBRC suggested that one hour would be too short, leading people to book two 1-hr blocks back-to-back, effectively keeping a 2-hr reservation.
			2. Suggestion was to try 90-minutes as research states that the average time for a single one-set match is 74 minutes.
			3. Bruce can incorporate a new 90-minute block in 2022 as 2021 reservations already exist through November. To change now would rescind all current reservations, creating confusion.
5. **Prior Business**
	1. There have been no additional reported parking issues associated with the turf courts.
6. **New Business:**
	1. Bruce submitted a $2,000 grant application through Tamara D’Alessio and the Municipal Alliance Committee for summer concerts and movies.
	2. Diane inquired about when the MBRC would return to physical meetings.
		1. Bruce will check with the Borough Business Administrator.

***Next Meeting: 7:30 pm, Thursday, June 17th, 2021, location to be announced.***